

**Big Local Partnership Meeting Notes**

**18th January, 2017**

**St Ambrose’s Social Club**

1. **Present:** Adrian, Steve, Brenda, Helen, Siri, Susie, Vander, Sarah, Jayne, Karl, Jo and Jane from Horizons
2. **Apologies:** Alex, Mark, Terry
3. **Agreeing the notes from last meeting:** Notes agreed
4. **Conflicts of interest on agenda items for this meeting:** None declared.
5. **Horizons – Project Proposal**

The Project Proposal was circulated and time given for Partners to read through. Jane gave a overview of the proposed project. The partners asked about Horizon’s experience in the field, their track record and strength of their contacts. **Vander proposed that we should go ahead with the project, seconded by Siri, all agreed.**

6. **Vestia Update**. Brenda briefed the Partners on various changes occurring at Vestia: Nick Parker is moving on to be the Director of Housing and Neighbourhood Services and Justin’s role will change, but he will still have an overview of Big Local. These changes should not affect our contract with Vestia as our LTO. We now have our own premises and the staff have now moved into the office at the Big Print Shopin Coventry St, Kidderminster. Visitors are welcome but please call first.

**7. Summer Activities:** A breakfast meeting will take place on February 9th which will be the main planning meeting for the Summer Activities Programme. Jayne asked if the Partnership were willing to once again to fund up to £10,500as last year, although she would be working for savings on this amount and looking for grants to subsidise costs. We will also look for an entity to provide the picnics this year and purchase more branding items such as flags to reduce the need for a Big Local Worker to be present at each event thus cutting manning costs. The Partnership unanimously agreed to the funding of the Activity Programme.

**8. Health and Access to Support.** Alex is co-ordinating a meeting for stakeholders to ascertain what is available in the area and where the gaps are. There is more information in her Report.

**9. Community Space.** Brenda and Jayne updated the group on the possible availability of a flat in Derwent House as a Community space. There is around £3,000 of H&S and remedial work to be done but an AIM grant could be forthcoming to cover this. We could also have access to community space at the old Children’s Centre at St Oswalds School.

**10. Visit of Matt Leach, Local Trust’s New CEO.** This will take place on April 21st. Our area is getting noticed! We will showcase how we work differently by commissioning organisations such as ContinU and Home Start to help us deliver our objectives.

**11.Big Chat.** The next Big Chat is being hosted by Church Hill, Redditch Big Local, we don’t have a date yet.

**12. Promotional Items.** Jayne to prepare a list of possible promo items and costs for the February meeting.

**13. Big Local Awards Night.** This is now booked for 20th May at 6.00 p.m. . Weather permitting it will be a BBQ.

**14. Resignation** After many years ofservice, Jo Knight has resigned from the Partnership.As one of the original members of Big Local DY10 we acknowledge the great contribution Jo has made to the initiative.

**15. AOB**

a) We are currently advertising for a new Apprentice.

b) Helen said that it is time for a review of how we are doing. This should be in early June. Please suggest suitable venues.

c) Adrian wished to thank the group for all the Horsefair and Proud support, the Christmas event was phenomenal and it is hoped that they will build on that tremendous start.

d) Siri mentioned that St Georges were looking to install a defibrillator. That could be a grant application. Steve to forward details of where to get defibrillators from.

e) Helen asked that we could have an electronic copy of the financial report and that it is circulated at next month’s meeting.