

**Big Local Partnership Meeting Notes**

**21st September, 2016**

**St Ambrose’s Social Club**

**Present:** Brenda, Jayne, Alex, Helen, Siri, Adrian, Sarah, Jo and Steve.

1. **Apologies:** Vander, Colby, Tammy, Terry, Mark and Nigel.
2. **Conflicts of interest on agenda items for this meeting:** Jo declared an interest in the FoSP Halloween Event
3. **Agreeing the notes of the last meeting**  
   Update on meeting regarding role of Cllrs on BLDY10: Brenda, Vander and Adrian will arrange to meet. Notes agreed.
4. **Summer activities**  
   Jayne provided a comprehensive update of the DY10 summer activities. The programme was a huge success with 1102 children recorded as attending activities within the area for 5 weeks of the summer holidays. There were an additional 38 community volunteers who helped at some of the sessions and over £500 was donated ‘in kind.’ An evaluation meeting has been set to reflect on the programme with activity providers and decide how to build on the current engagement for next year. There was some discussion around how to reach the over 12’s age group as under 12’s had been more likely to attend sessions. There were some suggestions including a Citizenship programme for teenagers next summer and making the most of what the Big Local area already has to offer, including fishing in Springfield Park.

Jayne shared the success of the ‘apple man’ and how it encouraged dozens of children to eat their apples. Thanks to Ben from Friends of Springfield Park for volunteering his time and helping out throughout the summer holidays. Jayne also confirmed that the actual costs of the programme had come within £100 of the initial estimate as set out in the Project Plan that was agreed by Partners (£8,995).

1. **Horsefair and Proud**   
   Alex updated that the group were meeting monthly and continued to be supported by DY10. Building on the success of the Old Post Office project and environmental improvements in the area, the group plan to organise a Horsefair Christmas event for the local community. Alex will also be supporting with a bid to the Big Lottery for a summer event in the park late July 2017. Alex updated on the Horsefair wall mural by a Kidderminster artist that has been developing in recent months. It was suggested by Adrian at a H&P meeting that the design of the mural should go on the Horsefair and Proud Facebook page as it would give over 450 local people the opportunity to comment and vote. The location of the mural will be the building directly in front of Bell’s garage on the ring road. There was some discussion around Health and Safety and Safeguarding vulnerable adults and young people. Alex assured Partners that she would continue to support the group and was working on a Safeguarding policy for both Big Local Partners and Horsefair and Proud which would be circulated before the next Partnership meeting. Alex updated she had arranged another meeting for Horsefair and Proud to meet with the Director of the North Worcs Economic Development and Regeneration Team, with a view to doing a walkabout to share what has been achieved so far and highlight the need for possible shop front improvement grants in the local shopping area.
2. **Future events**  
   Brenda updated Partners about the next Big Local network ‘Big Chat’ that DY10 will be hosting. The day will be well attended with representatives from 6 Big Local areas, with a focus on ‘Measuring Impact.’ It will also incorporate a training session from Talk Action and the Local Trust will be covering the costs of venue hire and lunch. All Partners were encouraged to support the event.

Brenda explained that Big Local DY10 had been selected as an area for the Local Trust to try and calculate the added value of volunteering that is taking place in the area as a result of Big local activities. A consultant Cerys Thomas will be meeting with Brenda, BL workers and Vestia to gather information and look at the different skills sets of volunteers making a contribution in the area.

1. **ContinU Trust sixth formers – community projects update**   
   Alex provided feedback on the sixth formers planning morning that was well attended with 17 students from Baxter College, King Charles I and Wolverley secondary schools. The event included looking at the profile of the area and splitting into 3 teams for fact-finding and walkabouts covering the BL area. Alex shared some of the ideas that had been suggested for projects, including local campaigns, safer road crossings on the Stourbridge Road, gardening projects and community litterpicks. The schools would have an opportunity to complete a project proposal form so there could be fresh ideas that students may suggest in the coming weeks.
2. **Key priorities – Ideas sharing session**  
   The Chair suggested this item is deferred to the next Partnership meeting to allow more time for detailed discussion and input from Partners.
3. **Sharon Tansley Award**After some discussion it was agreed that Alex should find out if Vestia still do Community Awards or if the proposed Sharon Tansley Award could be an addition to the ‘No Barriers’ Awards. Alex shared the details of the suggested criteria that Jo had produced, listing the type of qualities that would be most fitting.   
   Partners agreed that if the Award is an annual recognition for a young person who makes a significant voluntary contribution in the area, the ‘award’ itself could be something to support the young person with their future. Ideas suggested included I.T equipment or interview clothes or whatever might be most appreciated and needed by the young person. Vote proposed by Jo, seconded by Brenda, a limit of up to £300 per award.
4. **FoSP Halloween Event**   
   Jo shared details of plans for the event scheduled to take place on Monday 31st October. It was suggested that DY10 make a contribution to the event and manage a fancy dress competition. It was proposed that up to £100 is spent on any equipment required and prizes for the competition. Vote proposed by Sarah and seconded by Adrian, all agreed.
5. **Capacity Support**  
   Jayne and Alex left the room and Partners decided they would ask Justin (Vestia) to do a piece of work for them.
6. **AOB**  
   Brenda provided Partners with a financial update.  
   Helen circulated Partnership Review documents and will email a copy to Jayne for emailing.  
   New Apprentice – equipment needs were discussed – Partners will be emailed before any decisions are made.  
   **Date of Next Meeting: Wednesday 19th October, 7pm at St Ambrose’s.**