

**Notes of Partnership Meeting**

**21st January 2015**

**St Oswald’s School**

**7.00pm to 9pm**

**Attendees:** Sarah, Jo, Brenda, Terry, John, Siri, Helen, Chris, Zoe, Jayne, Tammy

1. **Apols:** Vander
2. Notes of last meeting agreed. Proposed Sarah and seconded Siri

All agreed.

**AOB items to add to the agenda were:**

* + Q and A Local Trust
  + Fleshing out the role of the Support Organisation
  + Local Trust Event
  + John and Jayne feedback from meeting with Mr Brooks for the next meeting

1. **CDWs report**

Jayne distributed the draft leaflet for approval. Terry proposed we approved it and John seconded it. Jayne to order plastic stands asap to put them in. Could everyone let Jayne know of any places the stands could go in.

All agreed that the newsletter was not feasible within the time scales. An insert will be put into leaflets with dates of events on one side and local information on the back.

Jayne is going to research venues and dates for events.

**AOB: Q and A from Zoe**

Zoe said how impressive the profile was and that the plan was very clear.

We spent over half an hour answering questions on how we gathered information, what our delivery plans were and how the Partnership was working.

Zoe also said that we should expect the endorsement in a week or two. Brenda stressed the importance of knowing the outcome by the 6th March 2015, when we were going to launch the vision at a breakfast briefing for strategic partners.

1. **Code of Conduct working group update**

A big thank-you to Gill for facilitating this for us. A flow chart of the process was distributed to members. It was agreed that we would all look at it and it would be on the agenda for the next meeting.

**AOB: Role of Support Organisation**

Brenda requested that we think about fleshing out the role of the Support Organisation in preparation for getting started as soon as the endorsement is through. The focus of the work will be based on page 16 of our Plan. Brenda proposed that we ask Vestia to do this for us but it will cost. John proposed that Brenda ‘get started on this asap’ Terry seconded – all agreed.

Brenda to report back on progress at the next meeting.

**AOB: Local network meeting**

To be held by Local trust and run by Helen and Justin etc Jayne to research venue and costs.

**Items for the next agenda**

Budget update

Plan update

Code of Conduct final decision on the process

Terms of reference of the Disciplinary Sub- Group

Date of next meeting 18th February 2015 at 7.30pm

**Calendared meetings for the rest of the year.**

18th March

15th April

20th May

17th June

15th July

19th August

16th September

21st October

18th November

16th December