

**Notes of Partnership Meeting**

**18th March 2015**

**St Oswald’s School**

**7.30pm to 9pm**

**Attendees:** Sarah, Jo, Brenda, Terry, John, Siri, Helen, Jayne, Tammy, Vander, Sandra

1. **Apols:** Jackie by email before the meeting
2. **Notes of last meeting** **be adopted:** Proposed Sarah and seconded Siri – all agreed
3. **Budget – role of CDW DY10**

Big Local financial summary to date was handed out to members. Jayne and Justinwere asked to leave while this topic was being discussed. Balance was £9,508.43 with some additional monies yet to be processed but still left over £9,000 balance. Sandra proposed and Vander seconded, that Jayne’s contract should be extended by 3 months. All agreed. Jayne and Justin were invited back into the meeting. Were the proposal was discussed and agreed.

1. **Working group reports**
	1. **Code of conduct**

Amended flow chart circulated. Helen suggested we add Local Representative in the first box. Jayne to amend the flow chart and bring to the next meeting.

* 1. **Events**

Photos of the **Strategic Briefing** on the 6th March 2015were circulated and a brief report given. Newspaper articles on the Strategic Briefing to be sent to members by Jayne.

**Councillors meeting 25th March** at ‘Finepoint’ 6.00 to 7.00pm.

Open to all Big Local DY10 Partnership members. Same format as the March 6th briefing.

**Public meetings – who can help?**

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| **26th March** **St Oswalds****7.30pm to 8.30pm** | **28th March****St Ambrose****11.30 am to 12.30pm** | **21st April****St Mary’s****7.30pm to 8.30pm** |
| Sarah TerrySandraJoBrenda | Sarah SandraSiriTammyBrenda | TerrySandraTerry SiriJoTammyVander Brenda |

* 1. **Co-design sub group (Jo, John, Brenda, Justin and Jayne)**

Set up to share the load – Brief to generate a specification to describe the role of Community Development Support in ‘rolling out’ the Plan.

Proposal and the two job descriptions were circulated to members. Justin outlined the relationship between the Big Local DY10 Partnership and a Community Development Support.

Jayne and Justin were asked to leave while the proposal was discussed.

John proposed and Terry seconded and all agreed that: “the Big Local DY10 Partnership, would ask Vestia to provide the infra structure to meet the Community Development Support specification. Subject to the costs being acceptable to the Partnership”

1. **Agreeing protocols for new members to the Partnership and resignations:**

A draft proposal was discussed and some amendments made. Final protocols to be agreed at the next meeting.

1. **Resignations:**

Carol Obrien and Rob Brown have resigned and particularly for raising the subject of our lack of a procedure for handling resignations. Letter to be sent from Helen thanking them for the work they have done.

1. **New members:**

Tammy expressed a wish to become a new member and said how much she was looking forward to doing something for the community. Tammy left the meeting. Jo proposed and Vander seconded and all agreed that Tammy be invited to be a member. Tammy was then invited back into the meeting and invited to be a member.

1. **Breakfast meeting:** already discussed in item 4.
2. **Big Bash:** 29th April at Brenda’ s 6.30pm – a meal will be provided and drinks.

**10.Venues for Partnership meetings:** Sandra had been conducting research on our behalf. All agreed we would look at St Georges annex as a venue.

**11. AOB:** Ran out of time.

**Agenda for next meeting:**

Big Local Dy10 Protocols for new members and resignations to the Partnership to be agreed.

Up date on Community Support

Main item. Four Themes – where next. Please come with ideas for how we are going identify the priorities for the themes and who else should we include in the developments?

Next meeting - 15th April St Ambrose Club.