

**Notes of Partnership Meeting**

**17th June 2015**

**St Ambrose School**

**7.00pm to 8.30pm**

**1. Attendees:**

**Members:** Sarah, Jo, Brenda, Terry, John, Siri, Helen, Jayne, Adrian,Tammy

**Visitors:** Adrian,

**2. Apols:** Steve

3. Homestart

Belinda Darby gave a very interesting talk about the work of Home Start locally. She explained the volunteering process and training. Home Start are beginning a new service in the Autumn for children over 5.

**4. Notes of last meeting:**

Distributed. John proposed they were accepted and Vander

seconded the proposal – all agreed.

**5. Personal Development Audit**

Jayne distributed the above to members and asked them to complete it online **asap.**

**6. Conflict of interest template.**

Jayne distributed the proposed document. This was proposed to be accepted by John and Seconded by Sarah – this was agreed by all members on the understanding that ‘organisation’ was added and ‘either discussion or decision’ added.

**7. Projects**

1. **Project Plan Environmental Event**

Updated version with addition costs of lunch and potentially transport was distributed for information

**b. Holiday Clubs**

A proposal project for holiday clubs was presented. A discussion took place as to where the events should take place. Siri proposed that the project goes ahead and should be split between Springfield Park and Baxter Park John seconded and all agreed.

**Action:**

Jayne to go ahead and organise this.

Jo thought that there should be more events and Vander suggested the Bouncy Castle. Vander explored over the phone how much it would cost and all agreed it could go ahead.

1. **Apprenticeships**

Jayne distributed a matrix of coast for the proposed apprenticeship scheme.

Jayne asked if anyone had managed to find an organisation. No names were put forward. All agreed they would continue to investigate companies.

1. **Murals in the underpass**

Jayne gave details of the murals in the underpass project. She had been in contact with WFDC as to the possibility of having murals in the Blackwell Street underpass. No funding at present. General agreement that it would be great to have a local artist.

**8. Update on grants and funding**

Jayne reported that the production of the documentation was proceeding as planned and would be ready for September.

**9. Social investment**

It was agreed to ask Chris Allen to come to the next meeting to go into more detail about the social investment.

**10. A.O.B.**

Brenda said we should consider having some money set- aside in the budget for Partnership projects and procurements. Currently all of the available money in the budget had been allocated for grants and would be managed by the Grants Committee. Was there a need for the Partnership to have a fund that they could use to carry out projects that they wanted – in line with the Plan. Agreed to discuss at the June meeting.

**11. Date of next meeting.**

15th July 2015 at St Ambrose at 7.00pm