

**Notes of Partnership Meeting**

**17th December 2014**

**St Oswald’s School**

**8.00pm to 9pm**

**Attendees:** Sarah, Jo, Vander, Brenda, Terry, John, Siri, Helen, Chris, Gill

**1. Apols:** Rob, Carol, Jayne, Sandra and Jackie

agreed AOB items to add to the agenda were:

* + Position of chair
	+ Appointing our Local Trust Rep
	+ Update on Social Media

It was agreed that two AOB items would be taken first.

**AOB 1. Quorum.**

John proposed that ‘The quorum be 5 Partnership members of any type, as of now and that the number be reviewed annually’. The proposal was seconded by Siri. Vote in favour 7.

The proposal was therefore adopted by the Partnership

**AOB 2. Position of Chair.**

John proposed that Brenda continues to be Chair. The proposal was then seconded by Siri. Vote in favour 6.

The proposal was therefore adopted by the Partnership

**2. The appointment of LTO – led by Chris.**

Vander declared a conflict of interest as she is on the Vestia Board.

Members agreed that they had read all the info.

Sarah proposed that we invite Vestia to be our local LTO. The proposal was seconded by Jo. Vote in favour 6.

The proposal was therefore adopted by the Partnership.

All agreed that Droitwich CVS should be thanked for their Expression of Interest and informed that we would let them know of other opportunities as they came along.

**3. The Plan – led by Chris.**

Chris went through the additional page he had added and that he would now add the information about our LTO.

Sarah proposed we adopted the Plan and that Chris should send it off asap. This proposal was seconded by Terry. 7 votes in favour of the proposal and therefore the proposal was adopted.

Chris to send a copy of the Plan to Brenda who will get a copy printed for members by the next meeting.

Chris informed us that the next step would be the Local Trust wanting to meet us to discuss the Plan and its implementation.

**4. Code of Conduct Working Group.**

All agreed that we had a code of conduct policy but that it needed to be extended to include practices and procedures. Gill agreed to help the working group to put together some ideas to bring to the next meeting. Volunteer’s for the working group are: Terry, Sarah, Brenda and Gill. Working group to meet on the 13th January, 7.00pm at Brenda’s house.

**AOB 3 . Local Trust Representative**

Helen was asked to leave the meeting while this was discussed. Vander proposed that we kept Helen as our Local Trust Representative. The proposal was seconded by John. Vote in favour 7 and therefore the proposal was carried.

Helen was invited back into the meeting and was asked if she was prepared to continue. Helen said she was prepared to continue.

**AOB 4: Comments on Social Media.**

A Facebook account called ‘Kidderminster Matters’ were making comments about the Council not putting funds into the Big Local area as they did not want to doublespend.

John had been told some time ago that the area had been underfunded for many years, when compared to other deprived areas in the District.

**AOB 5: Calendared meetings.**

Agreed to stay as we are i.e. third Wednesday of the month.

**Next meeting:**  21st January 2015 at 7.30 at St Oswalds.

Proposed agenda:

 Working party feedback on Code of Conduct

Report from Jayne

Update on the Plan

Meeting ended 9.05pm

Agreeing calendared meeting dates for 2015

**Addition information on dates of meetings for you to consider for discussion at the next meeting.**

18th February

18th March

15th April

20th May

17th June

15th July

19th August

16th September

21st October

18th November

16th December