**Partnership Meeting Notes**

**15th November 2017, St Ambrose’s Social Club, 6.00 pm to 8.30 pm**

**Present:** Helen, Brenda, Siri, Jane (Vestia), Louisa and Kim (CAATS), Adrian, Sarah, Bethany, Jayne

**Apologies:** Steve, Mark, Susie,

2. **Notes** from October meeting agreed and approved

3.. A **conflicts of interest** was identified on item 9. For Beth. She was asked to leave the meeting when this item was being discussed.

4.**Ben. Comm** –Louisa and Kim from CAATS took the group through various exercises to establish:

 a) **Charitable Objectives**: The Purpose and Activities of the Ben Comm were discussed and these will be worked into a statement and circulated.

 b) **Directors**: It was decided to start with the minimum number of Directors (three plus a Secretary) and increase as we grew. With there always being a majority of Directors who are residents.

 c) **Share Capital**: It was unanimously decided that shares should be £1 each, with a minimum holding of one share and a maximum of 1,000 and that we would keep the option to charge a subscription fee at a later date.

5. **Job Description for new worker** – Due to family circumstances this meeting has not yet taken place and is to be re-arranged.

6. **Feedback from WFDC meeting.** Brenda shared that we had been invited to a meeting with Mike Parker and Jonathan Elmer along with Dawn Anglin (Chair of Horsefair and Proud) and that on Tuesday 28th November there was to be an important Community Consultation in a shop in the Horsefair. Big Local will be promoting that people should go and see what plans are afoot for the area.

7. **Derwent House Community Space**. Work has now begun on the alterations to the Community Space, and the Partners brainstormed a long list of the type of activities that might be run in the facility. There should be two openings – first for residents and then for the organisations. Sarah suggested that name should be ‘the Lakes’.

8. **Project at Horsefair & Proud Xmas 9th December** Bethany is willing to do a stall to engage the younger people. The Partners agreed up to £250 as the budget for her activities.

9. **Social Media Project –** The Partners considered a Project Proposal from Bethany for Social Media assistance. The Partners were in favour of the project but felt this was better being submitted as a Grant Application. A meeting between Jayne and Bethany has been set up to reconfigure the project.

10.**A.O.B**.

 **Visit to St Matthews, Leicester on December 4th** Helen to finalise details. Brenda, Jayne, Siri and possibly Vander will be going.

 **Sion Hill Xmas** – Who can be Fr, Christmas? Possibly Stuart Anglin or John Lines. Horsefair & Proud have a Santa suit.

**NEXT MEETING: Please note earlier time again**

**Wednesday 13th December, 6.00pm at St Ambroses**