

FAQ for Applications from Individuals

Q. I have been asked to provide a reference for an Individual's Application to the grants programme. Am I expected to act as a guarantor for the money?

A. No. The Individual who submits and signs the form is liable for the money they are awarded. As a reference you are purely providing information on the individual and your experience of that person.

Q. Who can I ask to provide my reference?

A. Anyone who is independent (not a relative or family member) CAN act as your referee.

Examples of who CAN provide a reference	Examples of who CAN'T provide a reference
Teacher	Brother or Sister
College Lecturer	Husband or Wife
Friend	Mother or Father
Youth Worker	Cousin
GP	Auntie or Uncle
Social Worker	
Volunteering Supervisor	

Q. I live just outside BLDY10 area and want to do an activity in area, can I apply for this funding?

A. The Individual's funding is available to anyone even if you live outside the area, as long as the proposed project is delivered within the area and for the benefit of the residents of Big Local DY10.

Q. I am a resident of BLDY10 can I apply for funding to pay for decorating my home?

A. No. The funding cannot be used to benefit an individual and must meet one of the programme Themes.

Q. I don't have a full UK Driving Licence is a provisional licence ok as a form of ID?

A. Yes as long as you can provide the photo card element of your Provisional Licence.

Q. My passport has expired can I still use this as photographic ID?

A. No – We cannot accept any expired photo ID. The award can be held for 3 months to give you time to apply for a new passport which can then be submitted to release the funding.

Q. If you submit an application as part of a group can you also apply as an individual?

A. Yes. The organisation is one legal entity and will be responsible for the funding awarded should it be successful and the particular person will be responsible for an Individual's award should it be successful.

Examples on how to complete Q 5.2 How will the funding be spent?

A Local Resident is applying for funding to complete a litter pick at an area within BLDY10 they will use 6 volunteers to complete the litter pick.

Good Example:

ITEM	£ AMOUNT
Bin Bags x 100	£19.14
Litter Pickers x 6 @ £19 each	£114.00
Gloves x 6 1 pair per volunteer @£3 pk of 3	£6.00
6 Hi Vis Jackets @ £2.10 each	£12.60
Total	£151.74

Poor Example:

ITEM	AMOUNT
Equipment	£499.00
Total	£500.00

Q. Does my reference need to be from a resident of the BLDY10 area?

A. The referee for your application does not have to be a resident of BLDY10.

Q. My passport is currently going through the renewal process so I don't have it available to show immediately can I still apply?

A. Yes. You will only be required to show us your photographic ID and proof of address if you are successfully awarded a Grant. Once the ID has been checked the funding will be released to you.

Please check these Frequently Asked Questions regularly as they will be updated on an on-going basis.